

**FACTSHEET
ABSENTEE VOTING**

WHO MAY VOTE BY ABSENTEE BALLOT?

Any person registered to vote in the State of Hawaii may vote by absentee ballot.

HOW DO I VOTE BY ABSENTEE BALLOT?

In Person

Vote an absentee ballot in person at an Absentee Polling Place established by your local Office of the City/County Clerk. The Absentee Polling Place will be open as prescribed by law before the Primary and General Elections.

By Mail

To vote an absentee ballot by mail you may do one of the following:

1. Write a letter to the City/County Clerk where you are registered; or
 2. Submit an Application for Absentee Ballot.
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1. To request an absentee ballot by mail, write a letter of request to your City/County Clerk with the following information:
 - Name under which you are registered to vote
 - Address as registered
 - Birth Date
 - Social Security Number
 - Election(s) in which you intend to vote absentee
 - a. Primary
 - b. General
 - c. Primary and General
 - Address to which your ballot should be mailed (for each election you are requesting an absentee ballot), if different from registered address.
 - Your signature

Note: If a request for an absentee ballot is made by one person for another party (i.e. wife requests an absentee ballot for her husband), the letter **must** include the above information and be signed by **all** those requesting ballots.

2. To vote an absentee ballot by mail you must submit an "Application for Absentee Ballot" to your local City or County Clerk. Applications are available at Hawaii Public Libraries, U. S. Post Offices, Satellite City Halls, City or County Clerks offices and State Agencies. You can download an "Application for Absentee Ballot" from our Home Page on the Internet at: [**http://www.state.hi.us/elections**](http://www.state.hi.us/elections).

Hawaii Revised Statutes §15-4 provides that:

"...Any mailed requests for an absentee ballot shall be mailed by the person directly to the clerk."

Submit your completed application directly to the Office of your City or County Clerk no earlier than 60 days and no later than 7 days before the election.

The application form will require the following information of each applicant:

- Name under which you are registered to vote
- Residence address as registered
- Birth date
- Social Security Number
- Home and/or business telephone number
- Election(s) in which you intend to vote absentee
- Your signature
- Address to which ballot should be mailed

Additionally:

- Ballots for the Primary and General Elections may be requested at the same time.
- You may indicate two forwarding addresses, if your address will differ from the Primary to the General Election.
- If there is a chance your ballot will reach your forwarding address before your arrival, please check the box marked "Hold for Arrival" on the "Application for Absentee Voter Ballot."
- All absentee ballots must be received by the clerk issuing the ballots no later than the close of polls on election day.

For additional information, please contact your appropriate City/County Clerk

City and County of Honolulu
530 South King Street
Honolulu, Hawaii 96813
Phone: 523-4293

County of Kauai
4396 Rice Street, Rm. 106
Lihue, Hawaii 96766
Phone: 241-6350

County of Maui
200 South High Street
Wailuku, Hawaii 96793
Phone: 270-7749

County of Hawaii
25 Aupuni Street, Rm. 105
Hilo, Hawaii 96720
Phone: 961-8277

Office of Elections
The Hawaii Voter Hotline: 453-VOTE (8683)
Neighbor Islands: 1-800-442- VOTE (8683)
Office of Elections' TTY phone: 453-6150

This Factsheet is intended for informational purposes only and should not be used as an authority on the Hawaii election law and deadlines. Requirements and/or deadlines may change pending changes in legislation. Consult the Hawaii Revised Statutes and other sources for more detailed and accurate requirements.

Office of Elections
802 Lehua Avenue
Pearl City, Hawaii 96782
Phone: 808-453-VOTE(8683)
Neighbor Island Toll Free: 1-800-442-VOTE(8683)

Office of Elections - FSVS500E
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